

DELAWARE TRANSIT CORPORATION

POSTING NO. 021-2010

CURRENT EMPLOYEES ONLY

POSITION VACANCY POSTING

DATE OF POSTING August 11, 2009

CLOSING DATE August 18, 2009

METHOD OF APPLICATION: **BID FORM**

INTERESTED EMPLOYEES MUST FILE FOR THIS POSITION BY COMPLETING THE APPROPRIATE BID FORM OR AN EMPLOYMENT APPLICATION OR SUBMITTING A LETTER OF INTEREST AND RESUME TO THE EMPLOYMENT SECTION OF THE HUMAN RESOURCES DEPARTMENT BY 4:30 P.M. ON **August 18, 2009**. POSITIONS COVERED BY COLLECTIVE BARGAINING AGREEMENTS WILL BE AWARDED IN ACCORDANCE WITH THE PROVISIONS AND PROCEDURES CONTAINED IN THE APPLICABLE CURRENT BARGAINING AGREEMENT.

POSITION #: 903 JOB CODE #: 119

POSITION TITLE New Castle County Paratransit Specialist –Full-Time

PAY GRADE PAY RATE PAY RANGE \$13.16 - \$18.28
(MINIMUM TO MAXIMUM)

LOCATION: DISTRICT New Castle County DEPARTMENT Transportation
SECTION Operations

CLASSIFICATION: FULL TIME X PART-TIME

CONTRACT: 8FR 8DR X 32 N/C

SCHEDULED HOURS Varied SCHEDULED DAYS Varied

SUMMARY OF POSITION:

The Paratransit Specialist operates wheelchair lift-equipped buses, vans and provides pre-scheduled door-to-door transportation of elderly persons and people with disabilities. Responsibilities include assisting passengers, collecting fares, completing vehicle defect cards, completing accident reports and having full knowledge of the transit system, passenger relations, procedures and regulations.

JOB DESCRIPTION: AVAILABLE THRU HR DEPT X

EQUAL OPPORTUNITY EMPLOYER

" Employment Application must specifically address the skills referenced in this summary."